

## TOEIC Part 3 Practice #9

The student will look at the questions and answers in the first part, the teacher will read the script in the second part. After each dialogue there are three questions based on the dialogue. The student should choose which of the four answers is the best answer for the question based on the dialogue.

1. What are the speakers discussing?
  - A. A sales promotion
  - B. A payment issue
  - C. A shipment order
  - D. A change in policy

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3. What does the man say he did this morning?
  - A. Sent an invoice
  - B. Repaired a system
  - C. Spoke to a supplier
  - D. Checked the inventory

- 
4. What are the speakers doing?
    - A. Stocking a delivery truck
    - B. Designing a new product
    - C. Setting up shelves

D. Cleaning a warehouse

5. What does the man suggest?

- A. Checking the inventory
- B. Working together
- C. Calling a contractor
- D. Delaying the project

6. What does the woman say she will do?

- A. Move furniture
- B. Organize products
- C. Make a phone call

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- C. A promotional video
- D. A press release

8. What does the woman ask about?

- A. Customer testimonials
- B. A meeting schedule
- C. The voice actors
- D. Copyright information

9. What does the woman suggest doing?

- A. Posting it online
- B. Sharing it with another team

- C. Showing the video at a meeting
  - D. Sending it to a client
- 

10. What is the man preparing for?
- A. A workshop
  - B. A presentation
  - C. A product demonstration
  - D. A training session
11. What does the woman offer to do?
- A. Print the materials
  - B. Reserve a meeting room

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- B. The cafeteria
  - C. The auditorium
  - D. His car
- 

13. What are the speakers talking about?
- A. Interview questions
  - B. Job applications
  - C. A training session
  - D. A company meeting
14. What does the man say about one applicant?
- A. She has overseas experience

- B. She has relevant experience
- C. She has a graduate degree
- D. She has excellent references

15. What does the woman suggest?

- A. Cancelling an interview
- B. Interviewing someone first
- C. Reviewing a portfolio
- D. Posting a new job ad

16. What problem is mentioned?

- A. Long wait times

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- A. They left early
  - B. They are absent
  - C. They received a complaint
  - D. They changed positions
18. What does the man agree to do?
- A. Assist at checkout
  - B. Notify security
  - C. Clean an aisle
  - D. Update a price list

19. Where are the speakers?
- A. At a convention center
  - B. At a shopping mall
  - C. At a theme park
  - D. At a museum
20. What does the woman suggest doing?
- A. Taking photos
  - B. Watching a film
  - C. Reading a brochure
  - D. Going to the entrance

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22. What is the problem?
- A. A computer won't start
  - B. The Wi-Fi is down
  - C. A printer is not working
  - D. A file won't open
23. What has the woman already done?
- A. Replaced the ink
  - B. Checked the paper tray
  - C. Rebooted the computer
  - D. Called a technician



24. What does the man suggest doing?

- A. Contacting tech support
  - B. Replacing the device
  - C. Reinstalling software
  - D. Using another computer
- 

25. What is the topic of the conversation?

- A. A client proposal
- B. A marketing plan
- C. A staff orientation
- D. A workshop review

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27. What does the man suggest doing?

- A. Changing the venue
  - B. Sending thank-you e-mails
  - C. Adding more activities
  - D. Raising the event price
- 

28. What document has been updated?

- A. An employee handbook
- B. A meeting agenda
- C. A travel itinerary

D. A product catalog

29. Who has already received the document?

A. The finance department

B. The legal team

C. The HR department

D. The sales team

30. What does the man suggest doing next?

A. Uploading a backup

B. Holding a staff meeting

C. Saving a draft version

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## Teacher's Script

Questions 1–3 refer to the following conversation.

**M:** I left the shipment order on your desk—can you confirm the quantities?

**W:** Sure. But some of the items were out of stock last time.

**M:** I checked the inventory this morning—they're all available now.

**W:** Perfect. I'll approve the order right away.

1. What are the speakers discussing?
  2. What concern does the woman mention?
  3. What does the man say he did this morning?
- 

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4. What are the speakers doing?
  5. What does the man suggest?
  6. What does the woman say she will do?
- 

Questions 7–9 refer to the following conversation.

**M:** I just received the final version of our promotional video.

**W:** Great! Does it include the testimonials from last month's event?

**M:** Yes, and they added captions for clarity.

**W:** Then we're ready to post it on our Web site.

7. What did the man receive?
8. What does the woman ask about?



9. What does the woman suggest doing?

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**Questions 10–12 refer to the following conversation.**

**W:** Are you ready for your presentation to the board this afternoon?

**M:** I think so. I just need to review my talking points once more.

**W:** Let me know if you want to practice—I'm free at lunch.

**M:** Thanks. I'll bring my notes to the break room.

- 10. What is the man preparing for?
- 11. What does the woman offer to do?
- 12. Where does the man say he will go at lunch?

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- 13. What are the speakers talking about?
  - 14. What does the man say about one applicant?
  - 15. What does the woman suggest?
- 

**Questions 16–18 refer to the following conversation.**

**W:** The customers are waiting longer than usual at checkout.

**M:** I think we're short one cashier today.

**W:** That explains it. Can you take over register three for now?

**M:** Sure—I'll clock in right away.

- 16. What problem is mentioned?

17. What does the man say about a staff member?
18. What does the man agree to do?
- 

**Questions 19–21 refer to the following conversation.**

**M:** The last tour of the museum starts in twenty minutes.

**W:** Let's head to the entrance now—there's usually a line.

**M:** Good idea. And afterward we can check out the gift shop.

**W:** I saw a catalog there earlier—looks like they have nice souvenirs.

19. Where are the speakers?
20. What does the woman suggest doing?
21. What does the woman mention about the gift shop?

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**W:** Yes, it's full and loaded correctly.

**M:** Then we might need to contact tech support.

22. What is the problem?
23. What has the woman already done?
24. What does the man suggest doing?
- 

**Questions 25–27 refer to the following conversation.**

**M:** Did you see the feedback from our latest workshop?

**W:** Yes, the attendees really liked the interactive exercises.

**M:** I think we should include more of those in our future events.

**W:** Agreed. They make the sessions more engaging.

- 25. What is the topic of the conversation?
  - 26. What did participants like?
  - 27. What does the man suggest doing?
- 

**Questions 28–30 refer to the following conversation.**

**W:** I just finished updating the employee handbook.

**M:** Thanks. Could you also send a copy to the legal team?

**W:** I'll do that now. I've already forwarded it to HR.

**M:** Perfect. Let's print some hard copies for the office too.

- 28. What document has been updated?

- 29. Who has already received the document?

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## Answers

1. C
2. D
3. D
4. C
5. B
6. B
7. C
8. A
9. A
10. B
11. C
12. A

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18. A
19. D
20. D
21. D
22. C
23. B
24. A
25. D
26. B
27. C
28. A
29. C
30. D